

UMSI Board Meeting

April 19, 2020 7pm

Board Members and Staff Present:

- Carolyn Case
- Mark Nardo
- Jess Davis
- Tara Franke
- Tiffany Fennig
- Kathy Lause
- Ines Oldenburg
- Vyju Kadambi
- Nancy Bradtmiller

Other Community Members Present:

- Erika Eicholz

Mark reads UMSI Mission Statement. Mark “checks in” with each person present to see how they are managing through the COVID-19 crisis. We discuss the “24 hour work day” distance learning creates and the toll it takes, and how to protect ourselves from burnout.

Treasurer’s Report

- Kathy will send Quickbooks balance sheet
- No major changes to report. Checks for verifier reimbursements cleared.
- Westfield has been invoiced for verifier travel.

Operation Manager Report

- Summer Update
 - Committee has been working on finalizing sessions that will be offered and an application for trainers.
 - Did an informal survey of public schools for price and interest and both seem positive.
 - Offering sessions that haven’t been offered before and advertising to a larger audience.
 - Vyju asks about sponsorships, such as materials companies.

- Carolyn mentions that Joe and Dekko and perhaps Dekko would be interested in covering some costs because they have some people who may want to attend.
 - Mark wonders about using IYI's 60 hours of consulting or grant opportunities to support the summer program.
 - Vyju asks if we've gotten trainer applications.
 - Carolyn says we've got two trainer applications so far, but she will be doing more outreach and has gotten follow up questions from CGMS and Xavier.
- **Community Packet**
 - Carolyn has gotten feedback from Dekko and schools that the community aspect of UMSI should be a focus. She has made a wonderful PDF about Montessori and UMSI for talking to communities and families.
 - A lot of Montessori schools want to make community connections and connect with other non-Montessori organizations. Carolyn's flier would be useful for this.

Other Business

- **Validation Committee**
 - Westfield's approval is still waiting for confirmation of payment for verifier reimbursement, then Jess will send a certificate.
- **Advocacy Committee**
 - Vyju has joined the MPPI board effective this summer.
- **Dekko Grant**
 - Final grant report due in a couple of weeks. Carolyn and Mark had a meeting with Joe from Dekko about applying for the next grant to pay Carolyn, and Mark and Carolyn will be working on the application this week. They will be asking for the same amount as before. Joe said that Dekko wants to continue its relationship with UMSI, but the economy will be a factor. UMSI should hear back in June.
- **Insurance**
 - We discuss the pros and cons of insurance coverage. Last month Jamie had given us two quotes and mentioned having Stan come to the board meeting. We will follow up with Jamie.
- **Strategic Planning**
 - Committees need to meet over the next month and create an action plan. Those plans will be used to create a schedule of updates for monthly meeting agendas.
 - Kathy requests the Strategic Plan final copy get resent with the minutes.

Next meeting 7pm on:

- May17
- June 21
- July 19
- August 16
- September 20
- October 18
- November 15 (unless another date is needed due to conference)

UNITED MONTESSORI SCHOOLS OF INDIANA

PROFIT AND LOSS

January 1 - April 19, 2020

| | TOTAL |
|----------------------------|---------------------|
| Income | |
| Sales | 1,211.00 |
| Total Income | \$1,211.00 |
| GROSS PROFIT | \$1,211.00 |
| Expenses | |
| Contractors | 2,096.00 |
| Meals & Entertainment | 454.45 |
| Office Supplies & Software | 73.00 |
| Total Expenses | \$2,623.45 |
| NET INCOME | \$ -1,412.45 |

UNITED MONTESSORI SCHOOLS OF INDIANA

BALANCE SHEET

As of April 19, 2020

| | TOTAL |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| BUSINESS CLASSIC (9905) | 16,723.14 |
| TOTAL BUS CHK (3296) | 2,732.77 |
| Total Bank Accounts | \$19,455.91 |
| Other Current Assets | |
| Uncategorized Asset | -5,802.63 |
| Total Other Current Assets | \$ -5,802.63 |
| Total Current Assets | \$13,653.28 |
| TOTAL ASSETS | \$13,653.28 |
| LIABILITIES AND EQUITY | |
| Total Liabilities | |
| Equity | |
| Opening Balance Equity | 28,748.03 |
| Retained Earnings | -13,682.30 |
| Net Income | -1,412.45 |
| Total Equity | \$13,653.28 |
| TOTAL LIABILITIES AND EQUITY | \$13,653.28 |